

SOURCE JUSTIFICATION

SOLE SOURCE / SINGLE SOURCE / NO SUBSTITUTE

I. Check the category most applicable to your requirement:

- Sole Source.** No other known source or the only source meeting specification requirements.
- Single Source.** Only the designated Supplier is acceptable, others may exist.
- No Substitute.** Specified item or service is required due to uniqueness, research continuity, licensing, etc.

II. Check the description(s) most applicable to your requirement:

- Item or service has characteristics unique to a single manufacturer or service provider essential to proposed use.
- Proprietary repair or replacement item.
- Supplementary or accessory item required from same manufacturer.
- Designed into fabricated equipment.
- Required for test and evaluation.
- Emergency acquisition as defined in BUS 43.
- Service provided by a licensed or certified professional with an expertise in his/her service matter.
- Service required from same service provider in order to insure continuity of research or to insure warranty continuity.
- Other:

III. Defining Item / Supplier uniqueness:

- A. What are the minimum unique² use requirements (e.g., operating specifications; dimensions; tolerances; accuracy; purity; reliability; useful life; licensure; certification; service subject matter expertise, etc.)?

B. How are these requirements critical to your needs?

C. What other suppliers were considered and why were they rejected?

D. Why is this make, model, service, professional, consultant, subject matter expert or supplier the only one acceptable?
